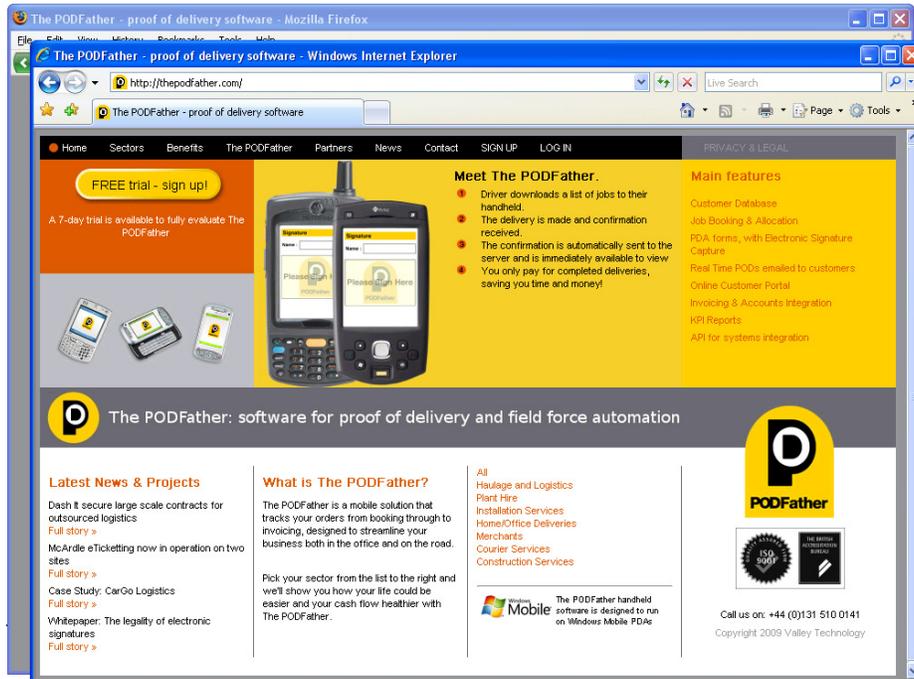


Overview of The PODFather

The PODFather is a workforce automation tool consisting of three parts:

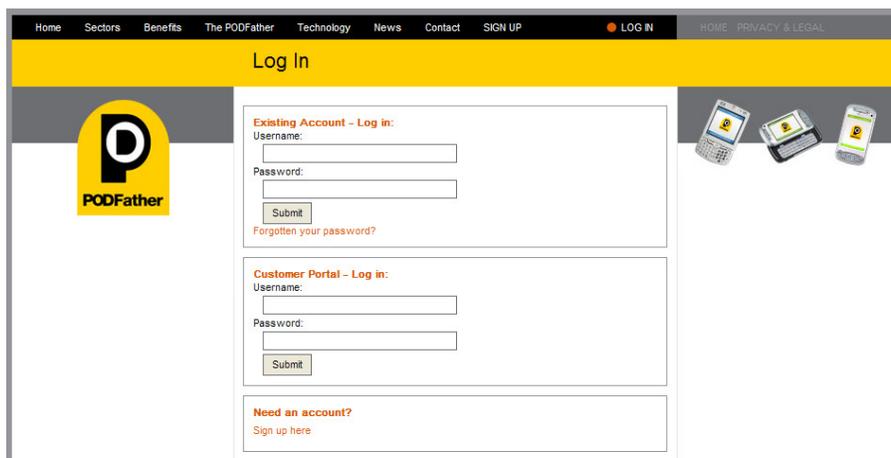
- A brochure website
- A web-based application which can be accessed globally through any web browser.
- A Windows Mobile application for mobile phones, personal data assistants (PDAs) and ruggedised handheld computers



Example Case

A Courier Company with ten drivers is given an account on the web application.

The administrative staff from the company would access the PODFather Web Portal through the website at www.thepodfather.com and log into The PODFather via a "Login" link



The PODFather Dashboard

The first screen the staff user will see after logging in is the PODFather Dashboard.

At one glance, the staff user is able to see the customers they have the most recent business with, their busiest sites, their busiest drivers, and any jobs that need to be assigned to drivers.

For each of these sections, there are several quick links to allow the user to do common tasks such as creating a New Customer, creating a New Job, or editing Customer information.

Along the top of the window are the different sections of the web application to allow the user to change screens and perform the work at hand.

The dashboard features a top navigation bar with the following sections:

- New Job**: Online Booking
- New Courier Job**: Stock
- Job Allocation**: Warehouse
- Weekly Planner**: Multi-Drop
- Tracking**: Tariffs
- POD Entry**: Mileage
- PODs**: Invoices
- Jobs**: Reports
- Customers**: Products
- My Account**

Additional links include **Demo Account (Logout)** and **Help & Messages**.

The main dashboard area is titled **Dashboard** and contains four primary sections:

Top Customers by Jobs in the last 28 days 85 customers set up

ATS Euromaster Limited	7
Valley Tech (Customer)	5
ICICI Bank, Andheri(E) Branch	4
Argos Limited	3
ACME Construction	1
Avalon Klik Ltd	1
Bloggs Plumbers	1
Build-It Merchants Ltd	1
Chester Environmental	1
Emirates Airlines	1

Buttons: **New Customer**, **All Customers**, days: 28, **Refresh**

Top Sites by Jobs in the last 7 days 192 sites set up

+ job Valley Tech (Customer) Valley Technology, 44 St....	3
+ job ACME Construction Site 2, Any Street, Glasgow	1
+ job ATS Euromaster Limited Bonnyrigg, Bonnyrigg Ind...	1
+ job Build-It Merchants Ltd Persimmon Development, Po...	1

days: 7, **Refresh**

Jobs Awaiting Runs

No Jobs awaiting allocation

Refresh

Top Drivers by PODS

Colin McCreadie vt10	330
Michael Corleone vt12	99
Al Broom vt14	60
Neil Harrington vt11	55
Tony Ward vt15	44
Virgil Sollozzo vt18	43
Arnav Khare vt21	15
Santino Corleone vt13	12
Kay Adams vt16	8
Douglas Stewart vt20	5

Refresh

Creating a New Courier Job

The courier company receives a job for the following afternoon.

Delivery jobs are entered into the web application either:

- Keying into the "New Courier Job" screen in the the web browser
- Uploading from another computer system via The PODFather Xtensible Markup Language Application Programming Interface (XML API)

Using the web browser, an existing customer can be found in the database by using one of two different lookup tools:

- The Lookup box allows for the name to be typed in. If a name matches any of the characters entered, it will appear below the box, to be clicked and selected.
- A Select from List option will show a list of all the customers in the database.

Collection and Delivery addresses are entered using the lookup tool or by entering new addresses and futher details such as Due By time, contact detaiks, and the items to be delivered are included for the Courier Job.

The user enters the job into the PODFather system.

The screenshot shows the PODFather web application interface for creating a new courier job. The top navigation bar includes the PODFather logo and several menu items: New Job, New Courier Job (highlighted), Job Allocation, Weekly Planner, Tracking, and POD Entry. Below these are sub-items: Online Booking, Stock, Warehouse, Multi-Drop, Tariffs, and Mileage. Further right are PODs, Jobs, Customers, and My Account, with sub-items Invoices, Reports, and Products. A Demo Account (Logout) and Help & Messages link are also present.

The main heading is "New Courier Job". Below it, there is a "Job Template" dropdown menu set to "Default Template" and a "Select" button.

The first step is "1. Select Customer". It features a "Lookup" search box with a magnifying glass icon. To the right of the search box are two buttons: "Select from a list" and "Add new". Below the search box, a list of customer entries is displayed, including "ACME Construction" with address "1 Any Street", "Townsville", and "AB12 3CD".

The second step is "2. Select Addresses". It is divided into two sections: "Collection Address" and "Delivery Address".

The "Collection Address" section has a "Lookup" search box and buttons for "Select from a list" and "Add new". Below it, a list of address entries is shown, including "ACME Scotland" with address "23 High Street, Floor 2" and "GL1 N2N".

The "Delivery Address" section has a "Lookup" search box with the text "custom" entered. Below it, a list of address entries is shown, including "Customer address, 1 High Street, London".

At the bottom of the form, there is a yellow button labeled "Get mileage (by road)".

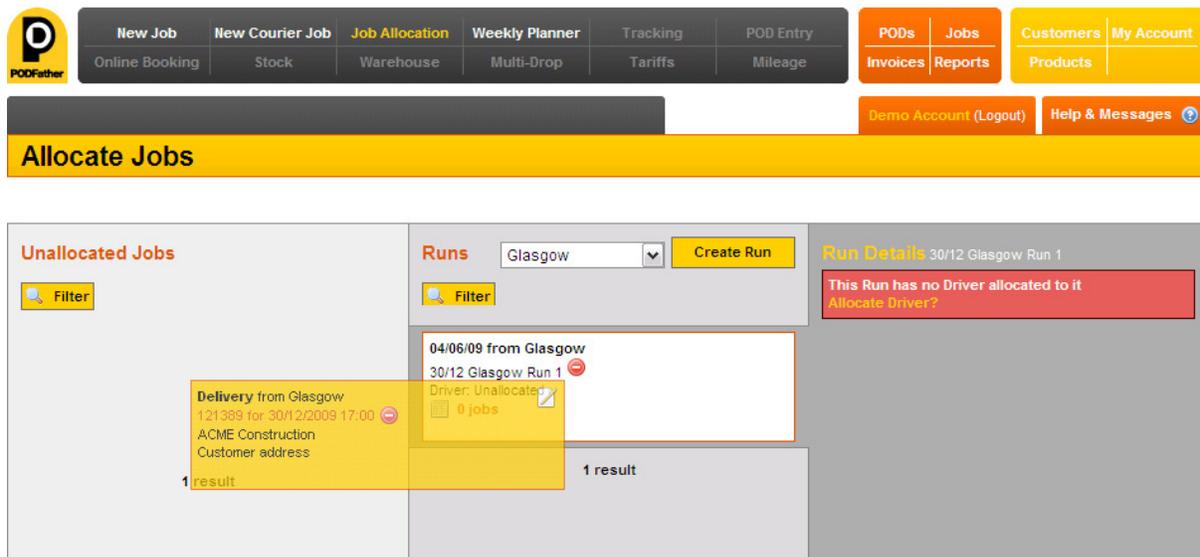
Allocating Drivers to the Courier Jobs

The user creates a run, assigns it to a driver, and adds the newly-created job to the run.

The created job then enters into the queue of “Unallocate Jobs” until it is assigned to a series of jobs called Run and a Driver who will take that run.

Assigning the jobs is made simple with a drag-and-drop interface.

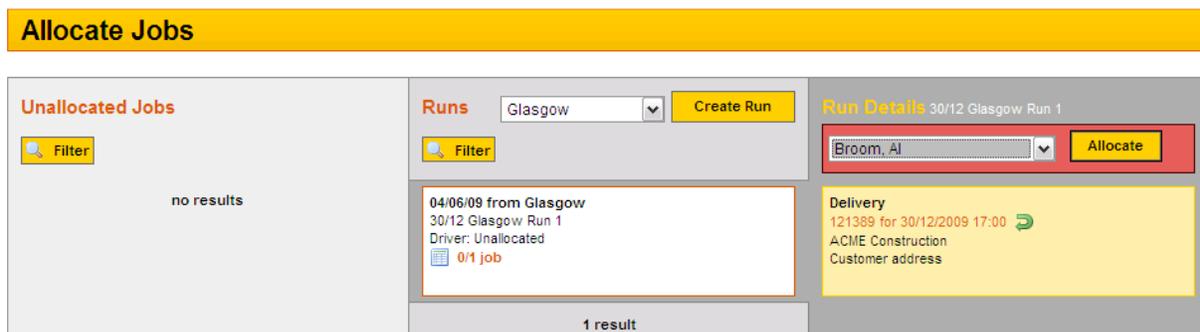
The job is dragged onto an existing run for a driver or a new run can be created and the job then be dragged onto the new run.



The screenshot shows the 'Allocate Jobs' interface. At the top, there is a navigation bar with tabs for 'New Job', 'New Courier Job', 'Job Allocation', 'Weekly Planner', 'Tracking', and 'POD Entry'. Below this, there are buttons for 'PODs', 'Jobs', 'Customers', and 'My Account'. The main content area is divided into three sections: 'Unallocated Jobs', 'Runs', and 'Run Details'. In the 'Unallocated Jobs' section, a job card is visible with details: 'Delivery from Glasgow', '121389 for 30/12/2009 17:00', 'ACME Construction', and 'Customer address'. A yellow box highlights this job, and a red arrow indicates it is being dragged towards the 'Runs' section. The 'Runs' section shows a dropdown menu set to 'Glasgow' and a 'Create Run' button. Below this, a run card is displayed: '04/06/09 from Glasgow', '30/12 Glasgow Run 1', 'Driver: Unallocated', and '0 jobs'. A yellow box highlights the 'Driver: Unallocated' text, and a red arrow indicates it is being dragged towards the job card. The 'Run Details' section shows '30/12 Glasgow Run 1' and a red box with the text 'This Run has no Driver allocated to it. Allocate Driver?'. The 'Unallocated Jobs' section shows '1 result' and the 'Runs' section shows '1 result'.

The run is then assigned to a driver using a drop down list of available drivers.

Once the driver has been assigned to the run, the driver will be able to upload all jobs associated with that run.



The screenshot shows the 'Allocate Jobs' interface after a driver has been assigned to a run. The 'Unallocated Jobs' section now shows 'no results'. The 'Runs' section shows the same run card as before, but now with '0/1 job' instead of '0 jobs'. The 'Run Details' section shows a dropdown menu set to 'Broom, AI' and an 'Allocate' button. Below this, a yellow box highlights the job card with details: 'Delivery', '121389 for 30/12/2009 17:00', 'ACME Construction', and 'Customer address'. The 'Unallocated Jobs' section shows 'no results' and the 'Runs' section shows '1 result'.

The Handheld Interface

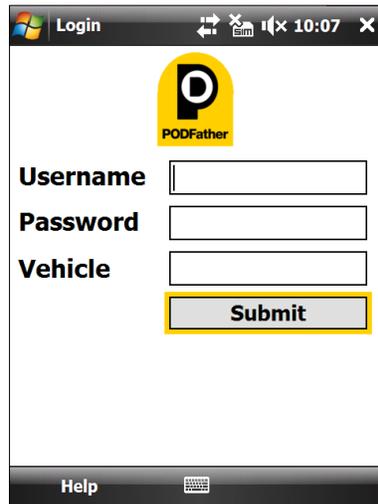
The driver receives the run onto the mobile device, completes the job, and sends the signature and any details back to the PODFather.

When the driver first logs in, any new jobs that have been allocated to the driver will be picked up by the mobile device. The job details are downloaded and the details are held in a local database for the driver to edit.

Whenever a job is completed, the driver can choose to send the job and receive any new jobs that have been allocated.

After logging in, the driver selects a job from the list of allocated jobs, fills out the delivery details, takes photographs (if required) and captures the customer signature.

The signature and job details are then automatically uploaded back to the web application for the head office to view, print, fax or email.



Login

PODFather

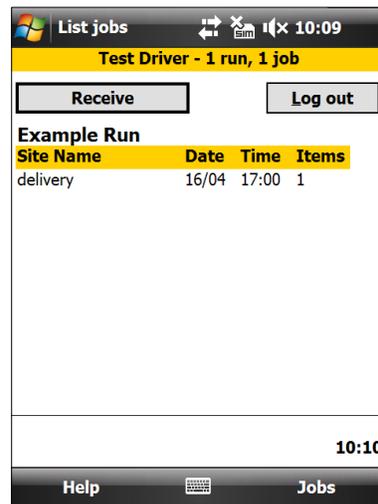
Username

Password

Vehicle

Submit

Help



List jobs

Test Driver - 1 run, 1 job

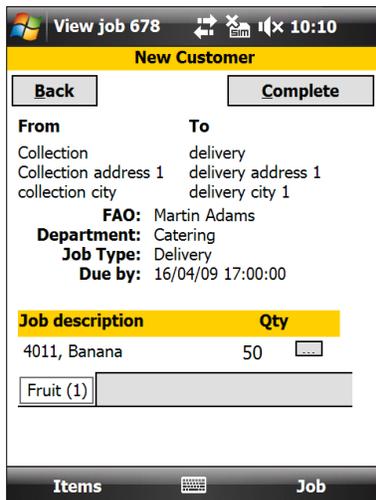
Receive Log out

Example Run

Site Name	Date	Time	Items
delivery	16/04	17:00	1

10:10

Help Jobs



View job 678

New Customer

Back Complete

From To

Collection delivery

Collection address 1 delivery address 1

Collection city delivery city 1

FAO: Martin Adams

Department: Catering

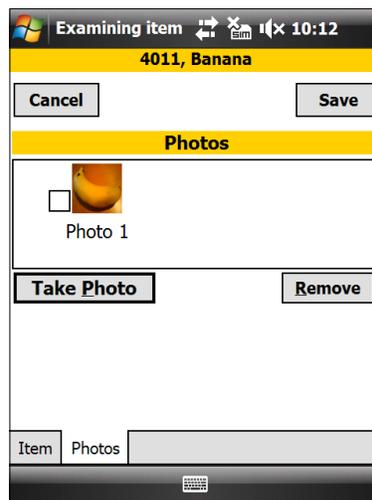
Job Type: Delivery

Due by: 16/04/09 17:00:00

Job description	Qty
4011, Banana	50

Fruit (1)

Items Job



Examining item

4011, Banana

Cancel Save

Photos

Photo 1

Take Photo Remove

Item Photos



Delivery

New Customer

Back Timesheet Cancel job

Payment: N/A - Invoice

Please sign here

John Smith

Clear 16/04/2009 10:12

Complete

View POD and Invoicing

The courier company's client would like notification that the delivery was signed for.

From the "View PODs" screen, the staff user is able to create PDFs of the PODs and fax/email them to others. The delivery POD can be viewed and emailed directly to the courier's client.


New Job New Courier Job Job Allocation Weekly Planner Tracking POD Entry
PODs Jobs Customers My Account
Online Booking Stock Warehouse Multi-Drop Tariffs Mileage
Invoices Reports Products
Demo Account (Logout) Help & Messages

POD

POD collected by **Test Driver** at **16/04/2009 10:14**
 Signed for by **John Smith**

<input type="text" value="Type email address here"/>	Create PDF
<input type="text" value="Type fax number here"/>	Email PDF
	Fax PDF



Delivery Notice

Valley Technology Development
 44 St. Mary's Street
 Edinburgh
 Lothian
 EH1 1SX

Tel: +44 (0)131 553 0400
 Fax: 0870 164 1058
 E-Mail: podteam@valleyt.co.uk
 Company Reg No: SC205666

Depot:
 Depot 1

<u>Invoice Address:</u>	<u>Collection Address:</u>	<u>Delivery Address:</u>
New Customer Customer address 1 Customer city customer region customer postcode	Collection Collection address 1 collection city	delivery delivery address 1 delivery city 1

Job No: 678 / 604	Delivery contact:
Order No:	Contact Tel No:
Order Date: 16/04/2009 09:59	Department:
Run Name: Example Run	

ProductCode	Description	Order Qty	Del. Qty
4011	Banana	50.00	50.00
 16/04/09 10:04:58			
Total Qty Delivered			50.00

Delivered by: Test Driver Delivery scheduled for: 16/04/2009 17:00 Delivery completed on: 16/04/2009 10:14 Payment: N/A - Invoice Comment: Job OK Details:	Travel time: Waiting Time: Break Time: Start Time: Finish Time: Chargeable time: 00:00
---	---

Received by: John Smith

Customer Signature:





View PODs

Filter

Create PDF

<input type="checkbox"/>	Job #	POD #	Date Signed	Customer	Site	Run Name	Job Type	PO	Your Ref	Driver
<input type="checkbox"/>	121390	18337	04/06/2009 10:23:59	Chester Enviromental	Chester Landfill	04/06 Eurozone Run 1	Collection			Virgil Sollozzo
<input type="checkbox"/>	121369	18336	03/06/2009 13:51:09	ATS Euromaster Limited	Hargreaves	David Barclay 03/06/2009	Delivery			David Barclay
<input type="checkbox"/>	121340	18332	03/06/2009 10:52:59	Valley Tech (Customer)	Valley Technology	03/06 Eurozone Run 1	Delivery			Michael Corleone
<input type="checkbox"/>	121384	18335	03/06/2009 9:50:20	Angelique Floral Designers	Angelique Floral Designers	03/06 Leith Run 1	Delivery			test user
<input type="checkbox"/>	121385	18334	03/06/2009 9:49:32	Angelique Floral Designers	Leith Price	03/06 Leith Run 1	Delivery			test user

Sending Invoices

The courier company needs to send out invoices to the customers who pay by invoice.

The “Invoicing” section of the PODFather integrates with the SAGE accounting package. PODs can be turned into draft invoices and uploaded in batches to SAGE.

Once invoices have been uploaded to SAGE, they are no longer drafts and can no longer be edited. They can then be printed in batches or individually and mailed.



Invoices

Uninvoiced PODs | **Invoices** | **Batches**

Invoices

Filter

<input type="checkbox"/>	Invoice #	Customer	Date	Invoice Amount	In Batch	Actions
<input type="checkbox"/>	VT94	ATS Euromaster Limited	01/06/2009 13:54	75.00		
<input type="checkbox"/>	VTXXX	ATS Euromaster Limited	01/06/2009 13:54	120.00		
<input type="checkbox"/>	VT93	ATS Euromaster Limited	01/06/2009 13:43	20.00		
<input type="checkbox"/>	VT92	Build-It Merchants Ltd	19/05/2009 09:22	20.00		

Displaying 4 results
You currently have 0 PODs selected

Create Batch | **Deselect all Invoices**

Valley Technology Development
 44 St. Mary's Street
 Edinburgh, Lothian, EH1 1SX
 T: +44 (0)131 553 0400 F: 0870 164 1058
 podteam@valleyt.co.uk
 Company No: SC205666



New Customer
 Customer address 1
 Customer city
 customer region
 customer postcode

Invoice No.	POD56
Date	16/04/2009
A/C Ref	

Invoice

Job#/POD#	Type	Signed At	Signed By	Net.	V.A.T
16/04/2009					
Collection: Collection address 1, collection city - Delivery: delivery, delivery address 1					
678/604		16/04/2009 10:14:40	John Smith	15.00	2.25

I have updated this line1
 I have updated this line2
 I have updated this line3
 I have updated this line4

Sub Total	15.00
VAT 15%	2.25
Gross	17.25